



**MARSH HARBOUR
COMMUNITY DEVELOPMENT
DISTRICT**

**PALM BEACH COUNTY
REGULAR BOARD MEETING
APRIL 16, 2021
10:00 A.M.**

Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410

www.marshharbouredd.org
561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
MARSH HARBOUR
COMMUNITY DEVELOPMENT DISTRICT
Marsh Harbour Community Clubhouse
1000 Marsh Harbour Drive
Riviera Beach, Florida 33404
REGULAR BOARD MEETING
April 16, 2021
10:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. March 19, 2021 Regular Board Meeting.....Page 3
- G. Old Business
 - 1. Update Regarding the Lakes
 - 2. Update Regarding Allied Security
- H. New Business
 - 1. Consider Approval of Proposal for Additional Fence around Storm Drain.....Page 6
- I. Administrative Matters
- J. Board Members Comments
- K. Adjourn

PROOF OF PUBLICATION STATE OF FLORIDA

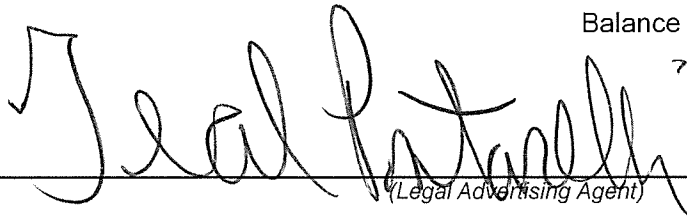
PUBLIC NOTICE

Before the undersigned authority, personally appeared Teal Pontarelli, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - PublicNotice was published in said newspaper on: first date of Publication 10/07/2020 and last date of Publication 10/07/2020. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

MARSH HARBOUR CDD
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

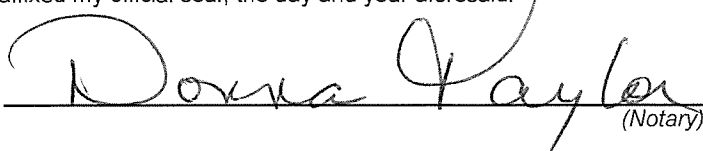
Invoice/Order Number:	0000598849
Ad Cost:	\$264.88
Paid:	\$0.00
Balance Due:	\$264.88

Signed


(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 13th day of October, 2020 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed


(Notary)



Please see Ad on following page(s).

MARSH HARBOUR CDD
2501 BURNS RD
STE A
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number: 0000598849
Ad Cost: \$264.88
Paid: \$0.00
Balance Due: \$264.88

**MARSH HARBOUR COMMUNITY
DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Marsh Harbour Community Development District will hold Regular Meetings at 10:00 a.m. in the Marsh Harbour Community Clubhouse located at 1000 Marsh Harbour Drive, Riviera Beach, Florida 33404 on the following dates:

October 16, 2020
November 20, 2020
December 18, 2020
January 15, 2021
February 19, 2021
March 19, 2021
April 16, 2021
May 21, 2021
June 18, 2021
July 16, 2021
August 20, 2021
September 17, 2021

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

MARSH HARBOUR COMMUNITY
DEVELOPMENT DISTRICT
www.marshharbourcdd.org
10-7/2020

0000598849-01

**MARSH HARBOUR
COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 19, 2021**

A. CALL TO ORDER

The March 19, 2021, Regular Board Meeting of the Marsh Harbour Community Development District (the “District”) was called to order at 10:00 a.m. in the Marsh Harbour Community Clubhouse located at 1000 Marsh Harbour Drive, Riviera Beach, Florida 33404.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on October 7, 2020, as part of the District’s Fiscal Year 2020/2021 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of Chairperson Allen Walker, Vice Chairman Kent Pollock and Supervisors Judy Briggs, Heather Eccles and Nadine Sampson (who arrived via phone at 10:03 a.m.) constituted a quorum and it was in order to proceed with the meeting.

Staff present included: District Manager Andrew Karmeris of Special District Services, Inc.; and District Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. February 19, 2021, Regular Board Meeting

The minutes of February 19, 2021, Regular Board Meeting were presented.

Mr. Pollock **moved** approval and Ms. Briggs seconded that the minutes of February 19, 2021, Regular Board Meeting be approved, as presented. The **motion** carried 5 to 0.

G. OLD BUSINESS

1. Update Regarding the Lakes

Mr. Karmeris advised that Palm Beach Aquatics does not cover maintenance for aerators, only installation. Mr. Pollock stated that some of the aerators in the lakes were not working. Ms. Wald recommended adding a maintenance plan. Mr. Karmeris stated he would contact Palm Beach Aquatics to find out the cost to repair and a monthly maintenance plan.

2. Update Regarding Allied Security

Mr. Pollock advised he had met with security management on three separate occasions about issues with guards, but nothing has been resolved. The guards are sleeping while on duty, the guard gates are always open and guards are fraternizing with residents. Mr. Pollock would like for District staff to hold off on obtaining bids for other security companies, and to look into call box options for both front and back gates and give Allied Security their thirty day notice. The Board decided to collect bids from other security companies before terminating Allied Security.

H. NEW BUSINESS

1. Consider Resolution No. 2021-01 – Adopting a Fiscal Year 2021/2022 Proposed Budget

Resolution No. 2021-01 was presented, entitled:

RESOLUTION NO. 2021-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MARSH HARBOUR COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2021/2022; AND PROVIDING AN EFFECTIVE DATE.

A **motion** was made by Mr. Pollock, seconded by Mr. Allen and passed unanimously adopting Resolution No. 2021-01, as presented.

2. Consider Resolution No. 2021-02 – E-Verify Memorandum of Understanding

Resolution No. 2021-02 was presented, entitled:

RESOLUTION NO. 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MARSH HARBOUR COMMUNITY DEVELOPMENT DISTRICT DIRECTING THE DISTRICT MANAGER TO REGISTER THE DISTRICT WITH AND USE THE E-VERIFY SYSTEM PURSUANT TO THE REQUIREMENTS OF SECTION 448.095, FLORIDA STATUTES; AUTHORIZING EXECUTION OF THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS BETWEEN THE DISTRICT AND THE DEPARTMENT OF HOMELAND SECURITY (DHS); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

A **motion** was made by Mr. Pollock, seconded by Mr. Walker and passed unanimously adopting Resolution No. 2021-02, as presented.

3. Consider Proposal from Russ Total Lawn Maintenance, LLC for Tree Removal and Trimming

A **motion** was made by Mr. Pollock, seconded by Ms. Briggs, and unanimously passed approving the proposal from Russ Total Lawn Maintenance, LLC for the removal and trimming of trees for the Fence Project.

Mr. Karmeris advised that retrieving permits from the City of Riviera Beach was in process and that staff were working remotely and we have yet to hear anything back from them. We will follow-up with the City again.

The Board directed staff to give O'Hara their thirty day notice with their last day being April 30, 2021, and to hire BrightView beginning May 1, 2021.

Ms. Wald instructed SDS staff to check the reserves budget to cover the difference due to starting halfway through fiscal year. Mr. Karmeris advised he would give O'Hara their thirty day notice and hire BrightView, pending review the reserves budget.

A **motion** was made by Mr. Pollock, seconded by Ms. Briggs, and unanimously passed directing staff to advise O'Hara of their a thirty day notice and hiring BrightView.

I. ADMINISTRATIVE MATTERS

There were no Administrative Matters to come before the Board.

J. BOARD MEMBER COMMENTS

There were no further comments from the Board Members.

K. ADJOURNMENT

There being no further business to come before the Board, the Regular Board Meeting was adjourned at 10:59 a.m. on a **motion** made by Mr. Pollock, seconded by Mr. Walker and the **motion** passed unanimously.

Secretary/Assistant Secretary

Chairman/Vice Chairman



FENCING FLORIDA, INC.

*9159 Banquet Way
Lake Worth, FL 33467*

Ph: (561) 357-8000

Fax: (561) 357-8004

Email: info@fencingfloridainc.com

Via Email: akameris@dsdinc.com

Date: April 1, 2021

Location: !000 Marsh Harbour Drive, Riviera Beach, Fl

Attn: Andrew Kameris

Fencing Florida is pleased to submit the following quotation for fencing services:

Scope of Work	Quote	Initial for Approval
Install an additional (4) corner post to box out a large storm drain the sits in the center of the property line at the north end of the fence project. This includes an additional 30' of 6' high black chain link fence.		
Permit Fee: Not included. This fee will be determined by your local municipality. Administrative processing fee – \$250.00 not included in this quote. *All permitting fees will be invoiced separately.		

Contract Terms: ==

Total Labor & Material \$1,110.00

50% deposit \$ _____

25% deposit upon start of project \$ _____

Balance upon completion of installation \$1,110.00

This is not a paid when paid contract

This quote will be honored for a period of thirty (30) days from date submitted.

You must stay in contact with your contractor. Any changes after final measurements will be charged accordingly. All vegetation and personal items must be cleared away

from the fence line by the property owner before installation. Fencing Florida is not responsible for damage to any sprinkler system, vegetation, or underground utilities. Unforeseen digging conditions such as rock, tree roots, plumbing, etc. will result in additional charges. There will be an additional charge if Fencing Florida has to clear the fence line. This charge will be added to your final invoice. The fence represented by this contract/proposal remains the property of Fencing Florida, Inc. until fully paid for.

- **Warranty:** One year on installation. Materials covered under manufacturer’s warranty.
- **Notice of Commencement:** Palm Beach County requires that a Notice Of Commencement be recorded for all work over \$2,500.00. A recording fee of \$50.00 will be added to your final invoice.
- **Utility Easement Removal Recording Fee** – If you have utility easements on your property a recording fee of \$40.00 will be added to your final invoice.
- **Attorney Fees: Litigation:** Fencing Florida Inc. shall be entitled to recover reasonable attorney’s fees and costs, including but not limited to costs associated with collection of payment due.
- **Property Owner/Managers** are responsible to provide Fencing Florida, Inc. with a current survey. Complete survey including legal description must be submitted prior to permitting.
- **Property Owner/Manager** is responsible for ensuring all survey pins are exposed prior to installation. Fencing Florida, Inc. charges a fee of \$50.00 to locate survey pins.
- **Final payment is due upon completion of installation not final inspection.**

Please do not hesitate to contact me should you have any questions. Thank you for the opportunity to bid this upcoming project. Fencing Florida is a business built on *superior* service and *top quality* workmanship.

Respectfully,

J. Brad Tindell
President

JBT/II

Contract Accepted:

Signature, Title	Date
-------------------------	-------------

Printed Name	Date
---------------------	-------------

Signature, Title	Date
-------------------------	-------------

Printed Name

Date