



**MARSH HARBOUR  
COMMUNITY DEVELOPMENT  
DISTRICT**

**PALM BEACH COUNTY  
REGULAR BOARD MEETING  
JANUARY 17, 2020  
10:00 A.M.**

Special District Services, Inc.  
The Oaks Center  
2501A Burns Road  
Palm Beach Gardens, FL 33410

[www.marshharbouredd.org](http://www.marshharbouredd.org)  
561.630.4922 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**MARSH HARBOUR**  
**COMMUNITY DEVELOPMENT DISTRICT**  
Marsh Harbour Community Clubhouse  
1000 Marsh Harbour Drive  
Riviera Beach, Florida 33404  
**REGULAR BOARD MEETING**  
January 17, 2020  
10:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. December 20, 2019 Regular Board Meeting.....Page 3
- G. Old Business
- H. New Business
  - 1. Consider Approval of Landscape & Maintenance Contract – O’Hara.....Page 6
- I. Administrative Matters
- J. Board Members Comments
- K. Adjourn

# The Palm Beach Post

Palm Beach Daily News



## PROOF OF PUBLICATION STATE OF FLORIDA

### PUBLIC NOTICE

Before the undersigned authority, personally appeared Teal Pontarelli, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - PublicNotice was published in said newspaper on: first date of Publication 10/07/2019 and last date of Publication 10/07/2019. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

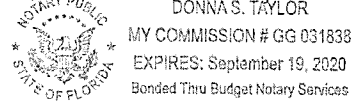
MARSH HARBOUR CDD  
2501 BURNS RD  
STE A  
PALM BEACH GARDENS, FL 33410-5207

Invoice/Order Number: 0000517888  
Ad Cost: \$268.32  
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Balance Due: \$268.32

Signed Teal Pontarelli  
(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 8th day of October, 2019 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed Donna Taylor  
(Notary)



Please see Ad on following page(s).

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**MARSH HARBOUR COMMUNITY  
DEVELOPMENT DISTRICT  
FISCAL YEAR 2019/2020  
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Marsh Harbour Community Development District will hold Regular Meetings at 10:00 a.m. in the Marsh Harbour Community Clubhouse located at 1000 Marsh Harbour Drive, Riviera Beach, Florida 33404 on the following dates:

October 18, 2019  
November 15, 2019  
December 20, 2019  
January 17, 2020  
February 21, 2020  
March 20, 2020  
April 17, 2020  
May 15, 2020  
June 19, 2020  
July 17, 2020  
August 21, 2020  
September 18, 2020

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**MARSH HARBOUR COMMUNITY DEVELOPMENT DISTRICT**

[www.marshharbourcdd.org](http://www.marshharbourcdd.org)  
10-7/2019

0000517888-01

**MARSH HARBOUR  
COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING  
DECEMBER 20, 2019**

**A. CALL TO ORDER**

The December 20, 2019, Regular Board Meeting of the Marsh Harbour Community Development District was called to order at 10:00 a.m. at the Marsh Harbour Community Clubhouse located at 1000 Marsh Harbor Drive, Riviera Beach, Florida 33404.

**B. PROOF OF PUBLICATION**

Proof of publication was presented that notice of the Regular Board Meeting had been published in *The Palm Beach Post* on October 7, 2019, as part of the District's Fiscal Year 2019/2020 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

Mr. Karmeris determined that the attendance of Chairperson Allen Walker and Supervisors Judy Briggs, Heather Eccles and Kent Pollock constituted a quorum and it was in order to proceed with the meeting.

Staff present were: District Manager Andrew Karmeris of Special District Services, Inc.; and District Counsel Vanessa Steinerts of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present were HOA Manager, Tara Bennett; and District resident Adrian Bess.

**D. ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. November 15, 2019, Regular Board Meeting**

The minutes of November 15, 2019, Regular Board Meeting were presented.

Mr. Pollock **moved** approval and Ms. Briggs seconded that the minutes of November 15, 2019, Regular Board Meeting be approved, as presented. The **motion** carried 4 to 0.

**G. OLD BUSINESS**

There were no Old Business items to come before the Board.

**H. NEW BUSINESS**

### **1. Consider Security Contract with Allied Universal**

Mr. Karmeris presented the contract. The Board discussed the services. Ms. Bennett is scheduled to meet with a security representative to go over post orders.

A **motion** was made by Mr. Pollock, seconded by Mr. Walker and passed unanimously approving the security contract with Allied Universal, as presented.

### **2. Consider Landscape & Maintenance Contract with O'Hara**

This item was tabled in order to gather additional information.

### **3. Consider Resolution No. 2019-05 – Redesignating Signatories for the District Checking Account**

Resolution No. 2019-05 was presented, entitled:

#### **RESOLUTION NO. 2019-05**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MARSH HARBOUR COMMUNITY DEVELOPMENT DISTRICT, REDESIGNATING THE SIGNATORIES OF THE DISTRICT CHECKING ACCOUNT; AND PROVIDING AND EFFECTIVE DATE.**

A **motion** was made by Mr. Pollock, seconded by Ms. Briggs and passed unanimously to adopt Resolution No. 2019-05, as presented.

#### **I. ADMINISTRATIVE MATTERS**

There were no Administrative Matters to come before the Board.

#### **J. BOARD MEMBER COMMENTS**

Ms. Briggs brought up the parking situation at clubhouse events. Ms. Bennett explained that there was nowhere else to park, but suggested using shuttles for events.

Ms. Eccles stated that she was not pleased with security, as they were not doing all they were supposed to be doing. Ms. Bennett added that she plans to go over the areas of concern when the post orders are reviewed.

#### **K. ADJOURNMENT**

There being no further business to come before the Board, the Regular Board Meeting was adjourned at 10:30 a.m. on a **motion** made by Mr. Pollock, seconded by Ms. Briggs and the **motion** carried 4 to 0.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman



Phone: 561-655-9011 Email: [Info@oharalandscape.com](mailto:Info@oharalandscape.com)

This agreement is by and between, the Client and O'Hara Landscape & Maintenance Inc., hereinafter, referred to as Contractor.

Date: 12/02/2019 Client Name: Marsh Harbor HOA

Client Email: ON FILE Client Phone: ON FILE

Client Address: \_\_\_\_\_

Client Billing Address: \_\_\_\_\_

**Landscape Miscellaneous Services Specifications:**

|  |           |
|--|-----------|
| - 2028 Nassau Remove Mango tree                            | \$ 350.00 |
| - 1301 Lucaya Dr Remove the tree on the rear               | \$ 450.00 |
| - 1301 Lucay Dr remove the tree at front and sod that area | \$ 550.00 |
| - 967 Abacoa Remove mango tree against the building        | \$ 350.00 |
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A 50% deposit will be collected before work commences. Upon completion, the remaining 50% will be collected. Once final estimate is signed, there will be no changes to plant count or plant sizes. Additions will be billed separately. If an appointment is to be moved or changed, the Client must give 24 hour Emailed notice to us at [Info@OHaraLandscape.com](mailto:Info@OHaraLandscape.com) or by calling us at 561-655-9011. If Contractor isn't notified of the appointment change, shows up to a gated property and can't access the Client property, or Client misses an appointment, an additional charge of \$250.00 will be applied to the job. Contractor shall not be in default of this agreement unless Client has first given Contractor written notice, by certified mail, of a default with reasonable opportunity to correct the problem. If Contractor has cured the deficiency, this agreement shall be deemed to be current and in good standing. This contract can be terminated if the Client pays the remaining balance owed to Contractor for the installation. Late fees accrue monthly at 1.5% if payment is not received in 30 days. Contractor is not responsible for any underground utility damage.

**Down Payment:** \$ 850.00      **Final Payment:** \$ 850.00      **Total Job Cost:** \$ 1,700.00

The Client can pay via cash, check, or credit card, in person or by calling the office at 561-655-9011. Payment covers all products and labor for the installation as well as any follow up services. Checks will be made out to O'Hara Landscape & Maintenance Inc.  
**Send Work Orders to:** [Info@OharaLandscape.com](mailto:Info@OharaLandscape.com) or fill out the Online Web Form at [www.OharaLandscape.com](http://www.OharaLandscape.com). Always Fast Service!

**Contractor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approval Client Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_