



**MARSH HARBOUR  
COMMUNITY DEVELOPMENT  
DISTRICT**

**PALM BEACH COUNTY  
REGULAR BOARD MEETING  
NOVEMBER 16, 2018  
10:00 A.M.**

Special District Services, Inc.  
The Oaks Center  
2501A Burns Road  
Palm Beach Gardens, FL 33410

[www.marshharbourcdd.org](http://www.marshharbourcdd.org)  
561.630.4922 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**MARSH HARBOUR**  
**COMMUNITY DEVELOPMENT DISTRICT**  
Marsh Harbour Community Clubhouse  
1000 Marsh Harbour Drive  
Riviera Beach, Florida 33404  
**REGULAR BOARD MEETING**  
November 16, 2018  
10:00 a.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. October 19, 2018 Regular Board Meeting.....Page 3
- G. Old Business
  - 1. Discussion Regarding Security
  - 2. Discussion Regarding Landscaping
- H. New Business
- I. Administrative Matters
- J. Board Members Comments
- K. Adjourn

## PROOF OF PUBLICATION STATE OF FLORIDA

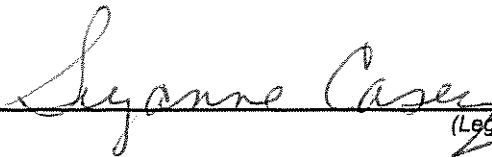
## PUBLIC NOTICE

Before the undersigned authority, personally appeared Suzanne Casey, who on oath, says that he/she is a Legal Advertising Representative of The Palm Beach Post, a daily and Sunday newspaper, published in West Palm Beach and distributed in Palm Beach County, Martin County, and St. Lucie County, Florida; that the attached copy of advertising for a Legal - Public Hearing was published in said newspaper on: first date of Publication 10/05/2018 and last date of Publication 10/05/2018. Affiant further says that the said The Palm Beach Post is a newspaper published in West Palm Beach, in said Palm Beach County, Florida and that the said newspaper has heretofore been continuously published in said Palm Beach County, Florida, daily and Sunday and has been entered as second class mail matter at the post office in West Palm Beach, in said Palm Beach County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

MARSH HARBOUR CDD  
2501 BURNS RD  
STE A  
PALM BEACH GARDENS, FL 33410-5207

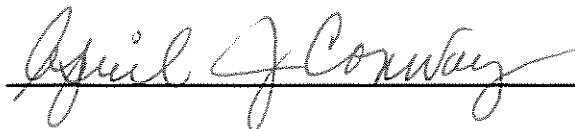
Invoice/Order Number:	0000427553
Ad Cost:	\$268.32
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Balance Due:	\$268.32

Signed

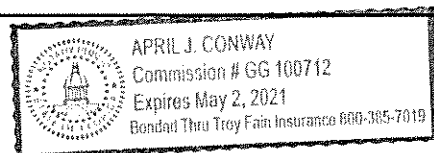
  
\_\_\_\_\_  
(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 5th day of October, 2018 in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed

  
\_\_\_\_\_  
(Notary)

Please see Ad on following page(s).



MARSH HARBOUR CDD  
2501 BURNS RD  
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Ad Cost: \$268.32  
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**MARSH HARBOUR COMMUNITY  
DEVELOPMENT DISTRICT  
FISCAL YEAR 2018/2019  
REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Marsh Harbour Community Development District will hold Regular Meetings at 10:00 a.m. in the Marsh Harbour Community Clubhouse located at 1000 Marsh Harbour Drive, Riviera Beach, Florida 33404 on the following dates:

October 19, 2018  
November 16, 2018  
December 21, 2018  
January 18, 2019  
February 15, 2019  
March 15, 2019  
April 19, 2019  
May 17, 2019  
June 21, 2019  
July 19, 2019  
August 16, 2019  
September 20, 2019

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922 prior to the date of the particular meeting.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**MARSH HARBOUR COMMUNITY  
DEVELOPMENT DISTRICT**

[www.marshharbourcdd.org](http://www.marshharbourcdd.org)  
10-5/2018

0000427553-01

**MARSH HARBOUR  
COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING  
OCTOBER 19, 2018**

**A. CALL TO ORDER**

District Manager Jason Pierman called the October 19, 2018, Regular Board Meeting of the Marsh Harbour Community Development District to order at 10:00 a.m. at the Marsh Harbour Community Clubhouse located at 1000 Marsh Harbor Drive, Riviera Beach, Florida 33404.

**B. PROOF OF PUBLICATION**

Proof of publication was presented that notice of the October 19, 2018, Regular Board Meeting had been published in *The Palm Beach Post* on October 5, 2018, as part of the District's Fiscal Year 2018/2019 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

Mr. Pierman determined that the attendance of Chairperson Charlene Little (via phone), Vice Chairman Nathan Gordon and Supervisors Judy Briggs, Heather Eccles and Allen Walker constituted a quorum and it was in order to proceed with the meeting.

Staff present were: District Managers Jason Pierman & Andrew Karmeris of Special District Services, Inc.; and District Counsel Vanessa Steinerts of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present was Kena Brown, HOA Property Manager.

**D. ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. September 21, 2018, Regular Board Meeting**

Mr. Pierman presented the minutes of September 21, 2018, Regular Board Meeting. Without discussion, Gordon **moved** approval and Ms. Briggs seconded that the minutes of the September 21, 2018, Regular Board Meeting be approved, as presented. The **motion** carried 5 to 0.

**G. OLD BUSINESS**

**1. Discussion Regarding Security**

Mr. Allen advised that he had seen the security guards driving their security golf cart recklessly while on patrol. Ms. Briggs mentioned she had confronted one of the younger security guards

about their reckless behavior. Ms. Eccles discussed the issues she was having in regard to security allowing her permitted guests to enter. Ms. Brown recommended having security switch up their shifts in order to keep an eye on packages being delivered this time of year.

The Board would like to have one of the security guards attend the next CDD meeting to discuss their service.

## **2. Discussion Regarding Landscaping**

Mr. Allen brought to the attention of the Board the HOA's intention of taking over the management of the landscape from the District. Ms. Brown confirmed the HOA's intentions and a discussion ensued.

A **motion** was made by Mr. Gordon, seconded by Mr. Allen, authorizing the District Manager to send a list of services that have not been performed to Leaderscape and request that they be performed immediately with an evaluation in 30 days. The **motion** passed unanimously.

## **H. NEW BUSINESS**

### **1. Consider Resolution No. 2018-05 – Adopting a Fiscal Year 2017/2018 Amended Budget**

Resolution No. 2018-05 was presented, entitled:

#### **RESOLUTION NO. 2018-05**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MARSH HARBOUR COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2017/2018 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.**

A **motion** was made by Mr. Allen, seconded by Ms. Briggs and passed unanimously to adopt Resolution No. 2018-05, as presented.

## **I. ADMINISTRATIVE MATTERS**

There were no Administrative Matters to come before the Board.

The Regular Board Meeting was recessed at 10:43 a.m. and a meeting of the Auditor Selection Committee was called to order.

## **J. AUDITOR SELECTION COMMITTEE**

### **1. Ranking of Proposals/Consider Selection of an Auditor**

The Committee accepted the staff's ranking of audit proposals as presented in meeting books.

The Auditor Selection Committee Meeting was then closed and the Regular Board Meeting was reconvened at 10:45 a.m.

A **motion** was made by Ms. Briggs, seconded by Ms. Eccles to accept the proposal by Nowlen, Holt & Miner. The **motion** passed unanimously.

**K. BOARD MEMBER COMMENTS**

Mr. Pierman reminded the Board that the next meeting would be held on November 16, 2018.

**L. ADJOURNMENT**

There being no further business to come before the Board, the Regular Board Meeting was adjourned at 10:51 a.m. on a **motion** made by Mr. Gordon, seconded by Ms. Briggs and the **motion** carried 5 to 0.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman